

VILLAGE PLAZA CONDOMINIUM ASSOCIATION, INC. – 3/7/18

To remain in compliance with our 55+ community status and to ensure that we have all necessary information with regard to occupants, pets, service animals, and emergency contacts, we need to periodically update our records. **This form must be completed for every unit in Village Plaza and signed by all unit owners.**

UNIT NO. _____

STREET ADDRESS in Village Plaza: _____

Email Address for receiving association updates: _____

OK to include this email in our directory? Yes _____ No _____

Primary Phone Number for Unit: _____ Is it OK to include in directory? Yes ___ No ___

Other numbers for Directory (if any): _____

Do you rent out your unit during any portion of the year? Yes _____ No _____

If yes, have you submitted a current rental agreement to us? Yes _____ No _____ NA _____

FULL NAME AND AGE OF ALL OCCUPANTS OF YOUR UNIT (OCCUPANCY IS LIMITED TO 2 PER BEDROOM):

_____	CURRENT AGE IN YEARS: _____
_____	CURRENT AGE IN YEARS: _____
_____	CURRENT AGE IN YEARS: _____
_____	CURRENT AGE IN YEARS: _____

EMERGENCY CONTACT IN SARASOTA AREA (someone we can call on your behalf):

Name: _____ Phone: _____

Do we have a working key to your home in case of an emergency? Yes _____ No _____ (If no, please work with us to get us a key that will be kept in a locked safe and only used for emergencies.)

Are you willing to serve as a Section Leader for your Village Plaza section to help pass along information to other residents in times of emergency or in assisting the Board with Section issues? Yes _____ No _____

HOUSEHOLD PETS (If you do not have any household pets, check here and move to next section: I have no pets: ____.)

Description (color/breed): _____ Weight: _____

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Is your pet a Service or Assistance Animal? Yes _____ No _____

If YES, and your pet exceeds the 30 lb. limit, have you provided a written verification from your healthcare provider on the necessity of having such an animal at Village Plaza? Yes _____ No _____ NA _____
(A form will be provided for this purpose if you do not have such a written verification.)

SIGNATURE REQUIRED FROM ALL VILLAGE PLAZA OWNERS: (By signing this agreement, you acknowledge that any person occupying your unit for more than 30 days in a year is a registered occupant listed above, or is a registered guest (45 days max in a year for guests), and that you have no more than two household pets, that neither weighs more than 30 lbs. unless one is a verified Service Dog or Assistance Animal, that you will not allow the pet outside off leash, you will pick up all pet waste immediately, and you will not allow your pet to cause noise or be a nuisance to neighbors. You also acknowledge that your guests may not bring pets exceeding the 30 lb. limit unless they can provide us a written statement from their healthcare provider that it is a necessary Assistance Animal.)

_____ Date: _____ Print name: _____

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